

MINUTES OF EXECUTIVE COMMITTEE OF THE AUCKLAND BRIDGE CLUB HELD IN THE CLUB ROOMS, 273 REMUERA ROAD, AUCKLAND ON 24 June AT 5.30pm.

APOLOGIES: R Watt, P Mulligan, R Sweetman

PRESENT: A Hopkins, A Fitzgerald, J Collins, R Mansell, T Lewis, A Morris, J Chandler, J Barnard, J Atkinson

MINUTES: The minutes of the previous meeting held on 24 June 2013 having been circulated, were taken as read and confirmed.

A Morris, J Barnard

The minutes of meeting held on 28 May 2013 having been circulated, were taken as read and confirmed.

A Hopkins, J Chandler

MATTERS ARISING: **Defibrillator:** Course held 21/6/13. The tutor recommended sites in the main room for the location of the defibrillator.

Life Membership- R Watt.

RESOLVED: The Committee formally nominates Russell Watt for Life Membership.

A Morris, J Barnard

CORRESPONDENCE INWARDS

IN E: Island Escape Cruises confirming sponsorship as agreed by Tracey Lewis. Cruise to be auctioned at Quiz Night (value \$6500). Telephone bids to be allowed.

Thanks to Tracey for arranging this sponsorship.

Auckland Northland Regional Committee : Minutes-Circulated

Eftpos NZ- Prize of 1 months fees.

P Carter – 10A and higher events – Referred to the Governance Committee.

MANAGER'S REPORT:

New Members: Lorraine Welch, John Welch, Val Savidan, Deidre Botting, Eileen Harris, Trudy Dickinson, Cynthia Sparling, Wagner Jensen, Michelle Kidd, Sandra Pearce, Richard Jeffery, Doug Gordon, Donna Channings.

TOURNAMENTS Queens Birthday Congress: A profit of approx \$1000.00 was made.

Thursday tournament 14th June - 11 tables – This is down on last year WTV Teams:24 teams entered to date. Club Teams- Auckland came 2nd behind Mt Albert.

BIDDING BOX CARDS

A quote for 120 sets (2025.60) and 240 sets (3429.60) is attached to the meeting papers.

MAINTENANCE

The trees on the Remuera Rd side of the property will be trimmed this week, as well as the pohutukawas once resource consent is obtained for them. Liberty Plumbing have supplied a quote to adjust the guttering to cope better with excessive rain. I do need someone to review this. The lift will be repaired next week. The solenoid replacement comes from Sweden. **MEMBERSHIP**

Christine has agreed to contact previous class attendees to discover reasons for not joining the Club. This will be done later this year after her overseas commitments have been met. The survey of members transitioning to Wednesday PM has yet to be arranged.

TEACHING

We have several young people enrolled in the August evening beginners classes. I will produce a notice to be distributed or publicised at schools in our area.

QUOTES AND SUPPLY

Fuji Xerox: Quote for lease and also a quote for purchase of floor model. Purchase is

\$3000- 500.00 trade-in. The savings from the reduced service agreement will make substantial savings slightly less than 50% per copy black and white. It will add features like booklets that improve our presentation. Quote for lease includes first 5000 b+w copies free per month. (Quote for lease includes \$500 trade-in)

1 RECOMMEND Lease for 5 years as this includes 5000 per month B & W

2 RECOMMEND: J Ashwell be the temporary authorised signatory and contact for future supply until the position is filled..This will be approved by myself before Jan signs, but for continuity and contact it is better that Jan signs. This also means she will sit in on any discussions as Jan will also need to be happy to sign for the supply/service.

3 RECOMMEND : Purchase 240 sets of bidding box cards for \$3429.60+GST

RESOLVED: Approved:Item 1 –The cheapest option to be chosen as service and maintenance agreement is identical for both options.

Approved Item 2

Approved Item3

R Mansell, J Collins

J Barnard and T Lewis will arrange an introduction to Wednesday PM from the Monday PM session at a later point this year. It is hoped this will encourage the new members to integrate into a full session and stay at the Club.

TREASURER'S REPORT:

The Treasurer's report and draft budget ereabled at the meeting.

A general discussion ensued. The Committee is requested to email any questions and/or suggestions to the Office. These will be addressed by Jan Ashwell at the next meeting as Rineke Mansell will be absent. The Acting Treasurer is asked to look at aincome over expenditure of 5% of turnover. This will allow investment to replace assets over time as well as investment in the Club future.

Resolved: That the Payables due be approved for payment.

R Mansell, J Barnard

Thanks to Rineke for the production of the budget.

OTHER ITEMS

- A. Draft of proposed changes to Constitution for Committee comment (changes if any need to be put to the AGM in September). In summary there are some general updates (matching ABC's younger players to 26 years, the same as BNZ), giving all members equal voting rights, removing obsolete material such as the Committee granting playing grades to members, adding more flexibility on the date of the AGM, and saying that the Committee is up to ten members and a minimum of 6 members rather than exactly ten members other than the club's officers (which in turn leads to tweaking of the quorum and rotation rules). Quorum to be half the number on Committee with at least one executive officer present excluding a paid Secretary.

Committee to consider and to be discussed at next meeting

- B. High level options for downstairs and upstairs AV (audio visual equipment) installation, and upgrades to Club systems to allow controlled WiFi access to members/renters, proper communications with upstairs PC's and automated data backup routines.

RESOLVED: An audit of the quote or a second quote to be obtained. T Lewis and A Hopkins are authorised to proceed with the purchases if the original quote is compared and acceptable.

R Mansell, A Morris

- C. Final amount available from fundraising \$6,500 being the balance after costs from 2012 Quiz Night, Christmas and Easter Raffles less the partial costs of the downstairs side tables. Agreed this will be used for the AV purchases.
- D. Quiz Night (Tracey and Angie will want some help from the Committee members to keep costs down) Ask that Committee provide items for a

dessert platter . Contact Tracey to confirm details.

Thanks to Tracey and Angie for their hard work and efforts for the Quiz Night

- E. Thanks to Janet and Rhondda for their work on trophies which is now on the website.
- F. Progress report on Managers position.

**GENERAL
BUSINESS**

Exhibition: A Fitzgerald reported that the Royal Oak Mall has agreed to allow an exhibition of bridge October or November. This will allow 4 players for 2 hours as well as 2 people to hand out materials. Angie will contact members and arrange all matters.

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**DATE OF
MEETING:** **NEXT**

Confirmed as correct.

CHAIRMAN

Date: