

**Minutes of the Board meeting of Auckland Bridge Club Inc  
held on 16<sup>th</sup> June 2021 at 5.30 pm in the club rooms at 273 Remuera Road**

**Present:** Anthony Hopkins, Anne Barrowclough, Sylvester Riddell, Mark Robertson, Sara Worth, Peter Hoskin, Deborah Tangney, Wayne Gyde

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**1. Welcome**

Anthony Hopkins welcomed all to the meeting. Thanked the Board for the extra strategy meetings that were taking place.

Agenda items were discussed and agreed.

**2. Minutes of the last meeting**

*Minutes of the last meeting dated 19<sup>th</sup> May were circulated.*

*Approved Sara & Wayne*

Matters Arising-

The LED Lights, Tree pruning were delayed due to weather.

Mail Chimp is taking approx. 1hour per week to administer – Sylvester is doing it at the present.

Procedure Manual is on hold until the Strategy plan is finalised.

NZBridge Tournament template to be devised.

No other matters arising that are not dealt with as agenda items.

**3. Managers' Report**

Managers' report was presented. The Fire Control invoices to be sent to Wayne; he will look at them.

We will invoice The ANRC for half the Congress masterpoints.

**4. Correspondence**

Nothing presented,

**5. Health & Safety issues to report-**

The outside lights , to go ahead with Laser,

**6. Financial**

Anne presented the Accounts; the Auditors have been contacted the projection is a small loss. A discussion took place on value added pricing, discounts, EFTPOS payWave replacement.

Approved Mark & Sylvester

**7. Members Sub Committee Report**

Is on the back burner currently,

**ACTION: still to be looked at**

8. **Other Matters**

Education update

The Beginners class is maintaining its numbers. The graduation processed to retain players has been finalised.

Role Reviews

This is underway.

**Ongoing - ACTION: Sara to lead this.**

Procedure Manual

This is to be updated, but once the Strategic plan is finalised.

**Ongoing -ACTION: Anne to lead this.**

Strategy Development

Wayne working on development of document for discussion, and key KPI's

**Ongoing -ACTION: All to read Wayne's draft doc. Wayne to continue**

IPs in Auckland (November)

Nothing new to report, The Monday session will be held upstairs.

**Ongoing-ACTION: Anthony to continue to monitor.**

Technology

To discuss with Akarana replacing the bridgemates with the tablets. So we can use tablets upstairs.

Tony's office will need refurbishment as to house the equipment. - **Ongoing- Mark**

9. **Next meeting:**

Meetings will be held at 5.30pm on the 3<sup>rd</sup> Wednesday of every month, except December. The next meeting is 21<sup>st</sup> July.

Meeting ended at 6.40 pm

Signed

