

## **Minutes of the Executive Committee of the Auckland Bridge Club**

Held in the club Rooms, 273 Remuera Road, Auckland

On 16<sup>th</sup> February 2016 at 5.30pm

### **PRESENT**

A Barrowclough (Chair), A Hopkins, D Tangney, A Young, P Hensman, B van Rangelrooy, S Marryatt,

Apologies: M Robertson, A Morris.

Noted : as Douglas Russell has stood down, that there is a vacancy on the Committee.

The chairman confirmed a quorum and declared the meeting open

### **MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on the 15<sup>th</sup> December 2015 having been circulated were taken as read.

Moved/Accepted: **P Hensman / A Young**

### **MATTERS ARISING**

Social Media Policy from NZ Bridge is still to be updated – The Committee will revisit this once it has been finalised

Standby System – The Committee thanked Peter for his hard work in this difficult area, it is much appreciated. – **Ongoing with Mentors**

Life Membership – Samples of tiers, it is still in the information gathering stage. Bianca had sent information which was forwarded – **Mark/Bianca**

Audit Review – Sharon reported that the Auditors cannot reduce the fee, and there is nothing much the Club can do to facilitate a fee reduction. Sharon will make inquires with another Audit Firm – **Sharon**

Insurance review – **Deborah to do this**

Development of Strategic Plan – rolled over – **Anne**

Electronic Pads – Akarana Bridge Club would be willing to lend some pads for the AKBC to trail, a discussion of which sessions would be best suited. Julie and Janet to be asked if the Novice sessions could cope with using them – **Peter/Deborah**

Heart Defrib – trying to get a list of those that attended the course on how to use the Heart Defrib, Tracey will be asked.

Health and Safety – Allan explained about the changes 1/4/16 coming in about the need to maintain a risk register, it was decided to pay for an expert to get this done Allan/Deborah

### **CORRESPONDENCE**

#### **NZ Board Papers**

**NZES** – change of service provider

### **MANAGER'S REPORT**

Managers' Report was presented and taken as read.

### **TREASURERS REPORT**

The financials were presented, and taken as read. The accounts were accepted. The Report was tabled and discussed- **S Marryatt/ A Young**

A discussion on Eftpos for all Kitchen/Bar purchases in the future. The Tickets reconciliation was to be looked at, to enable a better spread of the income.

Tournament Income/Expenses for some events were to be given - **Deborah**

The payables as listed were accepted, and December/January payments were ratified. **S Marryatt/ P Hensman**

#### **GENERAL BUSINESS**

**Teaching Programme report** – Douglas has been appointed, and all is progressing. The Classes start Monday 22<sup>nd</sup>.

NZ Bridge – Anthony Hopkins removed himself from the discussion. The Committee discussed and voted that we vote for A Hopkins and C Richardson. – A show of hands confirmed this. **Debbie to post**

**Prizes** – This was discussed, Anthony will do an excel spreadsheet – Previous one done by Russell will be looked at.

**The Premises Sub Committee** – Anne /Anthony gave an update to the Committee

#### **CLOSURE**

The meeting closed at 7.00 pm. The next meeting is 15<sup>th</sup> March 2016

Signed: .....

Dated: .....