

Minutes of the Executive Committee of the Auckland Bridge Club

Held in the club Rooms, 273 Remuera Road, Auckland

On 19th April 2016 at 5.30pm

PRESENT

A Barrowclough (Chair), A Hopkins, D Tangney, A Young, B van Rangelrooy, S Marryatt, M Robertson, A Morris, P Hensman, M Dunn

The chairman confirmed a quorum and declared the meeting open

Welcome:

The President welcomed Mike Dunn to the committee, Mike was co-opted and he has full rights, and will stand at the next AGM.

The format of the Agenda and hence the structure of the meeting was changed with a new category heading the meeting "Presidents Comments". Anne outlined the new format.

Congratulations to Bianca for putting in a nomination to be on the ANRC

MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on the 15th March 2016 having been circulated were taken as read and a true and accurate account. Moved/Accepted: **A Barrowclough / M Robertson**

CORRESPONDENCE

Inwards - The Audit quote from BVO

Outwards-To NZ Bridge – from Anne Barrowclough

MATTERS ARISING

Managers' Report - Anthony would like a list as to why members resign – **Deb**

A de brief of Tournaments re numbers etc. to be added to the Report - **Deb**

Premises Sub Committee Report – In the last week of May two identical presentations will be delivered to the members of where the Premises committee is at. What path they have travelled, and what they have discovered will be the main point of topic, there is no critical path yet. There will be a trial presentation at the next committee meeting for fine tuning this.

Health & Safety – This topic will always now be on the agenda and on the notices -

Teaching Report – Peter Hensman delivered a short report touching on how some terminology used in classes and workshops, may not yet be in the junior player's vocab so we need to ensure the basic understanding is there. The overall teaching strategy and outcomes are still being worked on.

The teaching conference being held in July was mentioned.

Thanks – Anne Barrowclough will send a thank you letter to Angela and Peter for their time on the ANRC

Treasurers Report- A request to have the report on one page was made. Sharon had spent time with getting other quotes for doing the annual audit. Sharon Marryatt moved that "we appoint Blackmore Virture & Owen to undertake the audit of the AKBC for the year ended 30 June 2016" – **Sharon Marryatt/ Anne Barrowclough**, it was passed unanimously.

The Treasurers Report and the accounts to be paid moved to be accepted – **Sharon Marryatt/ Anne Barrowclough**

Discussion Topics: (allocated 10 minutes by the President) - 10

- 1. The need for a Tournament Co-Ordinator** – for Tournaments 3 sessions or over 2 or 3 days. The history of how this was done in the past with volunteer's shows it is not a sustainable model going forward. To engage someone highly professional & a good manager would ensure the smooth running of the Tournament. A brief outline of the duties was given to the committee. As a remuneration is involved that is not in the budget a motion was put forward " That the role of Tournament Co-ordinator be created and advertised for Tournaments 3 sessions or over 2 or more days" – **Anne Barrowclough/ Sharon Marryatt** . This was passed unanimously by the committee.
- 2. Electronic Scoring** – **Anthony/Alice** to investigate the latest scoring on today's market. Member Sylvester Riddell will be asked to help on the technical side of this preliminary investigation.
- 3. Insurance** – With the new Health & Safety Act, the committee looked at the current policies and it noted there was no Associations Liability Insurance for the committee. A cost of \$1385 plus GST was quoted by the clubs insurance broker for \$500,000 cover. A motion was put forward "That the Cover for \$500,000 be taken, as this was not a budget item it needs to be voted on" – **Anne Barrowclough/Allan Morris**. The committee passed this unanimously. - **Deb**

Other Matters:

QB Congress – **Anthony Hopkins** to work on the poster and advertising of the event as the nature of the Tournament has changed due to the generous sponsorship. – **Allan/Alice/Anthony**

Staff Reviews – Anne would like assistance from another committee member.

The President – to do, Deborah, Patrick, & Douglas

The Manager - to do Ann, Barbara, Bill, & Emma

Mark Robertson endorsed the new improved meeting format. The homework given by the president at the March Meeting will be parked till the 21 St June Meeting. Email correspondence is encouraged re the question " what does being the premier Club in Auckland mean to you?".

CLOSURE

The meeting closed at 7.00 pm. The next meeting is 17th May 2016

Signed:

Dated: