

Minutes of the Executive Committee of the Auckland Bridge Club

Held in the club Rooms, 273 Remuera Road, Auckland

On 15th December 2015 at 5.30pm

PRESENT

A Barrowclough (Chair), A Hopkins, M Robertson, D Russell, D Tangney, A Morris, A Young, P Hensman, B van Rangelrooy, S Marryatt,

The chairman confirmed a quorum and declared the meeting open

MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on the 17th November 2015 having been circulated were taken as read. Moved/Accepted: **A Morris /B van Rangelrooy**

MATTERS ARISING

Social Media Policy from NZ Bridge is still to be updated – The Committee will revisit this once it has been finalised

Standby System – Peter Hensman to manage this

NZ Bridge Nominations – Trustee form to be sent in, it was proposed by the committee that Anthony Hopkins be nominated- **Anne**

Life Membership – Samples of tiers, it is still in the information gathering stage. To be rolled over – **Mark/Bianca**

Audit Review – To Carry over – **Sharon**

Insurance review – Allan Morris contacted JLT in regards to this, – The forms/proposal will be completed and sent in to JLT, the Committee can then make a decision on how to proceed – **Deborah**

Development of Strategic Plan – rolled over - **Anne**

CORRESPONDANCE

MANAGER'S REPORT

Managers' Report was presented and taken as read.

The Committee wish to say on record a huge thank you to all staff, and all their hard work is very much appreciated by the Committee.

TREASURERS REPORT

The financials were presented, and taken as read. The levy account will be looked at in greater detail. The format of the Reports will be changed. The accounts were accepted. The Report was tabled and discussed- **S Marryatt/ A Morris**

The payables as listed were accepted, and December/January payments will be subject to ratification due to the holiday period. **S Marryatt/ A Barrowclough**

GENERAL BUSINESS

Teaching Programme report – (Douglas left the meeting at this point)

The Governance committee made a recommendation – that a new role be created of Teaching Coordinator. This will be a paid role so Budget considerations were to be adjusted. This proposal was

made and accepted. Along with the new Role, the Teaching Sub Committee was to be disestablished, and a new one called Membership Services Sub Committee be formed.

The following decisions were made

1. Agree to make an offer to Douglas Russell for the position of Teaching coordinator
 2. To make provision in the budget for this new role
 3. Appoint Douglas to the role as above and as the new Teacher of the Lessons.
 4. It was noted that over the next 12 months we would expect to see a loss of \$10,000 in this area
 5. As a result Douglas will need to resign from the committee
- Anthony/Mark**

The Premises Sub Committee – Mark gave a brief update on this to date

NZ Bridge Update – Anthony showed the new website ideas, it was agreed that we will support and trial one event. - **Anthony**

Other business

- **Electronic Pads** – Peter had done some research into this area. Bridge Mates it was decided are generally seen as better. Tablets can have a battery life issue. Akarana Bridge Club would be willing to lend some pads for the AKBC to trail. - **Peter**
- **Heart Defrib** – trying to get a list of those that attended the course on how to use the Heart Defrib
- **Health and Safety** – Allan explained about the changes 1/4/16 coming in about the need to maintain a risk register It was decided to pay for an expert to get this done

CLOSURE

The meeting closed at 7.00 pm. The next meeting is 16th February 2016

Signed:

Dated: