

Minutes of the Executive Committee of the Auckland Bridge Club

Held in the club Rooms, 273 Remuera Road, Auckland

On 17th November 2015 at 5.30pm

PRESENT

A Barrowclough (Chair), A Hopkins, M Robertson, D Russell, D Tangney, A Morris, A Young, P Hensman, B van Rangelrooy, S Marryatt,

The chairman confirmed a quorum and declared the meeting open

WELCOME

Anne Barrowclough thanked Anthony Hopkins as outgoing President for all his work with moving the Club forward. The retiring committee members Tracey Lewis, John Collins and Anisia Shami were also thanked for their hard work and much appreciated contribution.

A thank you and welcome back to remaining committee members, Sharon Marryatt, Allan Morris, Douglas Russell and Mark Robertson.

A welcome to the new committee members, Peter Hensman, Bianca van Rangelrooy and Alice Young.

As incoming President, Anne referred the committee to the Draft 5 Year plan and proposed to use it as the basis to develop strategic and operational plans for the Club for 2015-16 year and beyond. Anne will do some work and present some draft plans at the next Committee meeting

MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 20th October 2015 having been circulated were taken as read.

Moved/Accepted: **A Morris /D Russell**

MATTERS ARISING

Ron Klinger – this event went very well, with excellent attendance and good feedback. The work done by the office staff was acknowledged and the organisation behind the scenes was appreciated by the committee. The goodwill and spin off were great outcomes.

CORRESPONDANCE

Incoming:

Hastings Bridge Club, NZB Social Media.

Action: President to respond

NZ Bridge Nominations 2016

Matters arising next meeting

Email regarding dates for ANZAC/ Waitangi Day tournaments now they have been Mondayised

Action: President to respond that dates will remain as publicised..

Feedback about life membership Life Membership

Action: **M Robertson** to review for the committee, existing policy and the introduction of volunteer awards.

MANAGER'S REPORT

Managers' Report was presented.

Noted that anything relating to Club business should be cc'd to the Club Manager to ensure central management.

Agreed that Babich Tournament (early January) would be run by the Club, and not the committee.

Agreed that Club restricted tournament would be the 'Christmas party' and the wind up for the year.

TREASURERS REPORT

The financials 4 months to date were presented. The accounts were accepted. The Report was tabled and discussed- **S Marryatt/ A Morris**

The payables as listed were accepted with the exception of Walker Wayland subject to Sharon talking to them re the total Invoice- **S Marryatt/ A Morris**

Review of the Auditor – as per the AGM remit.

ACTION: Treasurer to liaise with the Auditors regarding pricing for 2015-2016 audit, and to advise committee if agreeable terms can be reached.

GENERAL BUSINESS

The Premises Sub Committee – Mark was thanked for his good presentation at the AGM, the Powerpoint presentation is to be put on the Website. Positive feedback.

Next meeting of sub committee to include review of terms of reference, timeline, membership.

ACTION: Mark Robertson to organise meeting

Player/Teaching Programme Sub-committee - Thanks were given to Douglas for work undertaken in past year. The Jane Sterns presentation, on NZB web site about lessons is a great tool for us to use. Committee members were encouraged to look at it.

Douglas Russell and Peter Hensman recused themselves from discussion about teaching staff.

There has been a good response to the advert for teaching staff. It was agreed that should a member of the Committee be shortlisted for interviews, they would step down from the Committee until an appointment was made. The Governance Sub-Committee will review applications and manage staff appointments. Meeting date to be arranged.

Other business

- **The Social Media release from NZB** - Committee agreed that A Barrowclough to be send letter to NZB suggesting review of the language and tone of Policy
- **Incorporated Society Review** – Committee agreed that A Barrowclough to send letter to NZB to request they act on behalf of all the Bridge Clubs in their submissions
- **The Bridge Foundation** – Allan explained about the Foundation and its goals, and the possibilities of fund raising and providing education to the Bridge Clubs. – just a general overview at this stage
- **Officers Liability Insurance** - Allan Morris to investigate costs and cover and advise Committee
- **Standby's, session convenors and mentors** – Peter Hensman agreed to take over these functions on the understanding that as the Player/teaching programme evolved the needs would become clearer.
- **Regional Committee Report** –
 - Auckland/Northland region Club Teams Championships to be held 28th May 2015 (replace the National Club teams championship which has been cancelled in 2016);
 - no Interclub in Feb 2016 – only 9 sessions in 2016;
 - Regional meeting scheduled for 29th May 2016
- **Vice President Position** – currently remains vacant. Committee members are encouraged to consider offering themselves for this role.

CLOSURE

The meeting closed at 7.00 pm. The next meeting is 15th December

Signed:

Dated: