

**Minutes of the Board meeting of Auckland Bridge Club Inc**  
**held on 21<sup>st</sup> April 2021 at 5.30 pm in the club rooms at 273 Remuera Road**

**Present:** Anthony Hopkins, Anne Barrowclough, Sylvester Riddell, Mark Robertson, Sara Worth, Peter Hoskin, Deborah Tangney, Wayne Gyde

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**1. Welcome**

Anthony Hopkins welcomed all to the meeting.

Agenda items were discussed and agreed.

Welcome to Wendy McEntegart, who came to speak about the Sub Committee findings when ringing lapsed members. Partners to play with are a main stumbling block, discussion on social bridge followed, a time clock could be a good idea

**2. Minutes of the last meeting**

*Minutes of the last meeting dated 9<sup>th</sup> February 2021 and 16<sup>th</sup> March were circulated. Approved Anne & Wayne*

Matters Arising-

No matters arising that are not dealt with as agenda items.

**3. Managers' Report**

Managers' report was presented.

**4. Correspondence**

Nothing presented, except we missed previous NZ Bridge voting, which are mailed not emailed.

**5. Health & Safety issues to report-**

Work on updating Fire Evacuation procedures acknowledged, the outside lights and markings on the carpark to be explored.

**6. Financial**

Anne presented the Accounts, looking at the Interest rates so low, other funds will be investigated.

Approved Anthony & Wayne

**7. Members Sub Committee Report**

Sara and her team were thanked the work was invaluable chasing up late paying members. From this group a further group was formed to explore what "social bridge would look like" – Wendy, Sara, Peter, Deborah

Project: Development of a 'Social Session'

Key will be resourcing and supporting, and ensuring we enhance rather than undermine current sessions.

Project: Mentoring/Buddy system

Sara to talk to office team about development of how it will work, expectations of a buddy, calling for interest, development of basic system card.

**ACTION: still to be looked at**

Project: Partnership Desk

On hold for moment while data base development continues.

**8. Other Matters**

Education update

Beginners' lessons started Monday 15<sup>th</sup> March 2021. 65 signed up, 48 attendees.

Looking to expand website for beginners to include more material. To be done in conjunction with Julie.

**Ongoing - ACTION: Sylvester to explore what could be included.**

Some feedback on the slide deck to ensure all slides presented are relevant.

**Ongoing -ACTION: Mark to talk to Mike.**

Role Reviews

This has commenced with a first meeting held 21 April.

**Ongoing - ACTION: Sara to lead this.**

Procedure Manual

This is to be updated so that office deliverables can continue if staff absent or change.

**Ongoing -ACTION: Anne to lead this.**

Strategy Development

Wayne working on development of document for discussion, and key KPI's. Intent first the policies in place to deliver kPI's

**Ongoing -ACTION: All to read Wayne's draft doc. Wayne to continue work**

Rubber Bridge

Anthony liaising with Grant Jarvis, re format

**Ongoing- ACTION: Anthony to continue to liaise.**

WBF – is taking place this May at our Club, not sure what exactly we need to do re set up - **Ongoing**

IP's in Auckland (November)

Anthony agreed that Auckland will include offer of transport to airport at end of tournament.

Anthony advised that NZB will only pay for one meal. There are increased numbers as a youth category has been added to the event

**Ongoing-ACTION: Anthony to continue to monitor.**

**9. Next meeting:**

Meetings will be held at 5.30pm on the 3<sup>rd</sup> Wednesday of every month, except December. The next meeting is 19<sup>th</sup> May.

Meeting ended at 6.45 pm

Signed

