

Minutes of the Committee of the Auckland Bridge Club

Held in the Club Rooms, 273 Remuera Road, Auckland

on 5 March 2019 at 5.45 pm (as there was not a quorum at meeting on Tuesday 19 February 2019)

1. PRESENT

Murray Weatherston (President) Anne Barrowclough (IPP), Mark Robertson, Terry Melhuish and Wayne Gyde, Sharon Marryatt (Treasurer).

2. APOLOGY

No apologies.

3. PRESIDENT'S COMMENTS

The President said that following the confidential session regarding Ann Weatherston the pay increase and back pay had been actioned.

4. MINUTES OF THE PREVIOUS MEETING

It was resolved THAT The minutes of the previous meeting held on the 11th December 2018 having been circulated be taken as read and confirmed as a true and accurate account.

Mark Robertson/Terry Melhuish

5. MATTERS ARISING – No matters arising

6. CORRESPONDENCE – no correspondence received for the Board.

7. MANAGER'S REPORT

Health and Safety – On 25 February - Robyn Spottiswood fell over the carpark bollard in the carpark. She had a split lip, broken tooth and sore wrist. Ann and Julie arranged to take her and her car back to Epsom Village, took her to her apartment and checked on her when we were leaving with the Manager of the Village. She was arranging to visit a doctor to be checked out. She was in good spirits when we left. Julie suggested that orange delineators with fluorescent tops may be a good way of making the area safer both in the day-time and the evening. It was pointed out to Julie that she was to advise the committee on health and safety issues via email, and they did not need to be brought the committee meeting. She has authorisation to take whatever action is required to ensure the members of the Club are safe.

- Website Refresh Julie advised that Albie from Web Widgets is working on the refresh. This has an estimated cost of \$200.00 to \$400.00. Julie and Ann asked for software to ensure the sponsor promotional material has a new slider app which will allow logos of a good quality to be used and to be easily adjusted when advertisers “come and go”. Julie and Ann are to provide Albie with new photos to be included in the web site.

8. PD FOR TOURNAMENT'S MANAGER

Julie advised that she and Ann had spoken on Monday 4 March, and were looking for the total number of hours tournaments took of Ann's time including preparation and being present at Tournaments. Murray advised that Ann was not interested in the Tournament Manager role.

9. ACCOUNTS

General Expenses – there is too much in there. Julie to look and adjust accordingly. Julie to also clear up debtors and clear credit amount incorrectly there for IP'S. IP invoice has gone out. Julie to check payment. Chess Power amount owed \$60.65 -old – Julie to seek payment or write it off. Similarly, Auckland City Guard check payment. House of Travel Remuera – to be written off \$575.00.

10. EDUCATION

Julie confirmed that Peter's report had been circulated to all members. Murray advised that Ann would not be working on Education. Sub-committee formed with Anne Barrowclough, Mark Robertson and Julie

Mitchell. Ann to be asked if she wished to attend the meeting as she has been working on this for some time. Data sought for the last couple of years on attendance at classes. Terry said that requests have been made for day-time beginners' classes. Mark Robertson said we will look to identify the gap in education. Sub-Committee agreed to meet on Wednesday 13 March and will report back to Committee at the next meeting.

11. SPONSORSHIP

Julie was asked to report on Sponsorship for 2019.

12. STRATEGIC PLAN

It will be an Agenda Item at our next meeting.

13. SUCCESSION PLANNING

This was discussed and Board members agreed to look for possible members to come onto the Board.

14. General Business

Julie advised that with Barbara leaving in December she had worked on a survey of day time players. Julie will forward this to the committee members and get their feedback/suggestions before the survey is sent out to members.

The meeting closed at 6.30 pm.

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Dated:

Next Committee meeting: