

**Minutes of the Board meeting of Auckland Bridge Club Inc
held on 19 November 2019 at 6.15pm in the club rooms at 273 Remuera Road**

Present: Mark Robertson, Wayne Gyde, Anne Barrowclough, Terry Melhuish, Anthony Hopkins, Sylvester Riddell

Apologies: Peter Hoskin

Welcome to the newly elected members of the Board for the year beginning November 2019, and a special thanks to each for making themselves available. Peter Hoskin sent his apologies. * = re-elected.

Anthony Hopkins - Chair	Terry Melhuish *
Anne Barrowclough - Treasurer *	Sylvester Riddell
Wayne Gyde *	Mark Robertson *

The Board thanks and recognises past Board members for their voluntary contributions and time. Sharon Marryatt for multiple terms as Treasurer. Murray Weatherstone served as Chair until March 2019.

Proposed W Gyde
Seconded S Riddell

1. Minutes of the last meeting were not available, as it was a short notice meeting.
2. No Health & safety issues reported
3. The Board notes that Barbara Mitchell is retiring at the end of the year, the Kitchen arrangements will be formalised in December. Advise Eastern Bridge Club of Barbara's retirement. Make arrangements so that Barbara Mitchell's service is recognised and celebrated at her retirement from club catering at the end of the year
4. The Statutory requirements to be updated, there are some outstanding lodgements to be done
5. Website to be updated, when the Boards are updated add Mark Robertson to the presidents
6. Education update, Julie Atkinson is planning a year of bridge courses. She has agreed to provide a brief report prior to the 3 December meeting, and to present her ideas at the meeting
7. Technology update from Sylvester Riddell. ClubHub testing is in progress and the aspiration is to go live in the new year. After the usual hiccups expected with the introduction of the new facilities, there should be substantial labour savings around the collection and management of table money, annual subscriptions and, by 2021, in the annual financial audit costs. The first hurdle is annual subscription collection followed by a phased introduction for electronic table
8. g) Provide a written report on kitchen sales, trends and costs for the next meeting
h) How is the club Almoner?

Proposed A Barrowclough
Seconded A Hopkins.

9. Next meeting:

8 Future meeting schedule second Tuesday of each calendar month at 6:00 pm, and to be updated at the March meeting as required. The Board also plans a few Board-only sessions.

- 3 Dec 2019
- 10 Dec 2019 provisional
- 11 Feb 2020
- 10 Mar etc.

10 Issues raised at AGM 10th November included ...

- a) Lateness of financial audit reports and the suggestion that pre-audit figures be circulated in advance, with obvious caveats
- b) Issues with revised website presentation on some devices, and lack of SEARCH: "hard to find things"
- c) Aircon
- d) Catering arrangements

11 Financial and membership outlook. Table numbers from the AGM report

2012	2013	2014	2015	2016	2017	2018	2019
7,537	7,277	7,495	7,052	7,070	6,813	7,016	6,700

12 The Board will consider priorities: initial suggestions for discussion include

- a) search for efficiencies in addition to the ClubHub upgrade
- b) improve the overall utilisation of the building premises
- c) run bridge education programmes
- d) review strategic plan
- e) promote a high standard of bridge ethics within our membership
- f) developing a space utilisation and requirements plan to accommodate ideas such as Short Bridge and multiple simultaneous activities



13 AOB

Club 88 years old incorporated 21 Nov 1931

Club closes Friday 20th December 2019 and re-opens Monday 13th January 2020.

Signed

Board member



These minutes have been accepted as a true and accurate record by the board of Auckland Bridge Club Inc.

Signed _____ Date _____