

**Minutes of the Board meeting of Auckland Bridge Club Inc**  
**held on 8<sup>th</sup> December 2020 at 5.15 pm in the club rooms at 273 Remuera Road**

**Present:** Anthony Hopkins, , Anne Barrowclough, Sylvester Riddell, Peter Hoskin, Mark Robertson, Wayne Gyde, Sara Worth

**Apology:**

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**1. Welcome**

Anthony Hopkins welcomed all to the meeting. A special welcome to Sara Worth a new Board member.

A huge thank you to Terry Melhuish for his time on the Board and service to the Club. A welcome to Susan Stephens who attended the meeting with a view to being co-opted.

**2. Agenda** was circulated and additions made

**3. Minutes of the last meeting**

*That the minutes of the meeting dated 29<sup>th</sup> October 2020 were circulated and approved.*

**Moved – Mark & Anne**

**Matters Arising-**

Back Ups for data, using 365 – This still needs to be done (we will see if Fibre can be installed). Suggested 2 separate channels, one for Guests Wi-Fi, other for office,

**4. Education Report**

Julie Atkinson attended the meeting in a person to give a report of the past and upcoming year. Surveys are a good tool, how best to do this, Mail Chimp will be looked at -**Anne B**

Subscribe and unsubscribe for emails were discussed with the view to the privacy rules. NZ Bridge numbers to be given to students doing the lessons towards the end with a view that when they merge with the Monday session they are in the Tablets.

EBU lessons, who has the password, where are they?

March 2021 lessons start. Maybe in April online lessons can be offered to players all through NZ to learn.

Paula Boughy will be engaged to teach/direct Monday night to replace Janet who is retiring. Succession planning, Directing also needs to be in this.

**5. Managers' Report**

Managers' report was presented. The Website has become unstuck, so the plan is to ring Webwidgets to go back to a standard website. We want the website on a smart phone to operate correctly.

**6. Correspondence**

The time changes have meant some correspondence has been received, it has been actioned.

**7. Health & Safety issues to report-**

Time to update the Fire Wardens on their role, Privacy Policies are being developed, The Bar needs a daily activity record to be kept, the receipt book does show who was on Duty that day.

**8. General**

Meetings with Akarana, Eastern Bridge Club were held.

IP 2021 Anthony Hopkins will project manage this. The Ip transport will be simplified. Vugraphs, catering

The Subcommittee which is being formed to look at retaining members has Sara Worth as the Board representative. The Sub Committee will need to get preapproval and authorization for things that may require it. The privacy issues need to be observed.

**9. Financial**

The Treasurer Anne Barrowclough presented a report, the Subscriptions to members will be investigated further

The financial report which was accepted.

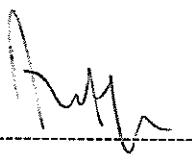
Moved: Mark  
Seconded: Sylvester Riddell

**10. Next meeting:**

The next meeting of the Auckland Bridge club was not organised due to the Xmas break approaching

Meeting ended at 6.45 pm

Signed

A handwritten signature in black ink, appearing to be 'Mark', written over a horizontal dashed line.